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Town Board Regular Meeting held January 11, 2024 at the Town Hall 6:00 p.m.

Present: Chairman Dave Wagner, Supervisor Mark Donner, Supervisor Larry Reas, Clerk Lita Mason, Treasurer Cindy Pritzl, Crew Supervisor Tim Schloer, 1 elector and 1 guest.

The meeting was called to order by Chairman Wagner at 6:00 p.m.

Public Comment and Communication.

Clerk informed the Board of the way ETF/WRS calculates the 88% employer paid portion of the health insurance. The towns manual states that the Town will pay 88% of health insurance. Due to the state providing a cap amount of 79% would the Town then need to cover the difference by increasing wages. Item to be added to the January 25, 2024 agenda for further discussion.

Clerk requested that compensation and performance evaluation be discussed at the January 25, 2024 meeting in closed session under Wis. State Statue §19.85(1)(c). Item to be added to the January 25, 2024 agenda for further discussion.

Minutes of the December 14, 2023 Meeting(s) reviewed.

Supervisor Donner made a motion to approve the December 14, 2023 minutes as presented by the clerk, Supervisor Reas seconded the motion. Motion passed-Unanimously.

Treasurer Report December 2023.

Treasurer report reviewed by the Board

Financial Report December 2023.

Total expenditures for December 2023 were \$59,929.06

- Expenses=\$19,094.77
- Salaries=\$13,419.83
- Payroll Liabilities & Taxes=\$15,729.46
- AARP=\$0.00
- Construction=\$0.00
- Tax Account=\$0.00
- Room Tax Account=\$11,685.00

Vouchers, review and approve.

- General Account CK(s) 27130; 27134-27140 totaling \$4,297.59
- General Account CK(s)-EFT Amazon totaling \$363.59
- General Account Bi-Monthly Payroll liabilities
 - 12/10/23-12/23/23 CK(s) 27124-27128 plus 2 direct deposits totaling \$5,799.55
 - 12/24/23-01/06/24 CK(s) 27141-27142 plus 2 direct deposits totaling \$5,673.12
- General Account Monthly Payroll liabilities
 - Dec 2023 CK(s) 27132 & 27133 plus 3 direct deposits totaling \$2,546.78
- General Account Payroll liabilities
 - EFT- Employee Paid Supplemental Dental & Vision (Jan 2024) totaling \$168.74
 - EFT-WRS (Nov 2024) totaling \$2,968.68
 - Ck(s) 27129 & 27131 Employee paid IRA and Accidental Ins (Dec 2023) totaling \$236.70
- General Account -EFT Fed & State Taxes (Dec 2023) totaling \$4,422.06
- Tax Account CK(s) 2046-2053 over payments and wrong Town paid totaling \$3,247.15

Supervisor Reas made a motion to approve the vouchers as presented by the clerk, Supervisor Donner seconded the motion. Motion passed-Unanimously.

Invoices, review and approve.

Invoices/checks presented for payment by the clerk:

- General Account CK(s) 27143-27159 totaling \$17,022.85
- General Account EFT Group Health Ins. Premium (Feb 24) totaling \$7,933.28
- Room Tax Account CK(s) 1258 totaling \$286.29

Supervisor Reas made a motion to approve the invoices/checks as presented by the clerk, Supervisor Donner seconded the motion. Motion passed-Unanimously.

Chairman's report

1. Driveway Access/Overweight/Firework/Picnic Permits: None
2. Cooper Engineering:
 - a. Fleming Rd to County E-2024
 - Request for bids published 01/04/24 & 01/11/24 with opening of sealed bids on Thursday, January 25th at 4:00 p.m.
 - b. Maple Ridge Rd (Wagner Rd to County B)-2025: No updates at this time
 - d. County Line Rd-2026: No updates at this time

Unfinished Business

1. Attorney Bryce Schoenborn update on property encroachment:
No updates at this time, will continue on agenda until the April 2, 2024 deadline.
2. DNR assistance-Ruby, East Buckhorn and West Buckhorn Roads:
Chairman continues to work with DNR
3. Fire Department Inspections:
No new contract needed. Item to be removed from agenda.
4. JB Disposal-Scrap Metal:
Received notice via email from a phone conversation JB had with Treasurer; will not attend meeting nor provide a contract as his dumpster is not insured and will not provide insurance. If Town requires a contract, he will remove his dumpster from the transfer station.
Clerk informed Supervisors that a payment in the amount of \$2,932.00 was received, however there were 14 pick ups in 2023 and per JB's spreadsheet 6 were paid, 7 received no payment. Did receive payment of 4 pick-ups from 2022.
Clerk has sent clarification on "liability" to both Rural Mutual and Waste Management.
Chairman to inquire as to who the Town of Worcester uses for scrap metal.

New Business

1. Transfer funds/Budget Amendments for Fiscal Year Ending December 31, 2023:
Supervisor Donner made a motion to approve the Budget Amendments for Fiscal Year Ending December 31, 2023 Resolution No. 2024-01 which holds no fiscal impact, Supervisor Reas seconded the motion. Motion passed by roll call vote of 3 for and 0 against.

Chairman Wagner made a motion to transfer the following funds from the General Account as follows:

- \$6,500 to the Emergency Account
- \$15,000 to the Machine Account
- \$10,000 to the Emergency Account for future Fire Truck purchase

Supervisor Reas seconded the motion. Motion passed-Unanimously.

2. Transfer station-Overages:
Clerk reported \$370 overage charge from Waste Management.
Clerk advised of several items left at the transfer station that the Town does not accept (animal pelts, full case of bottled Frappuccino and a live Christmas tree) in the household dumpsters.
Clerk also advised that the recycling ordinance needs to be updated as many items within the ordinance are outdated.
Chairman Wagner to discuss the duties of the transfer station with attendant and requests full review of recycling ordinance with transfer station job description.
3. PFC-Rural Energy Start Up Program Grant
Clerk reported two Energy Grants available; RESP with \$75,000 awarded, no match, deadline January 31, 2024 and EIGP with \$50,000 awarded, no match, deadline March 31, 2024.
Supervisor Donner made a motion allowing the Clerk to spend up to \$500 on having an Energy Audit completed by January 31, 204, Supervisor Reas seconded the motion. Motion passed-Unanimously.

Road Work Report

Crew Supervisor reported that the crew has been cleaning up shop and completing maintenance on all trucks while removing snow from the Town roads.

Next Meeting: General Board Meeting will be held Thursday, January 25, 2024 at 4:00 p.m.

Meeting adjourned at 7:17 p.m.

Respectfully submitted by Lita J. Mason, Clerk
Posted January 16, 2024 at Town of Lake Hall and www.townlakewi.com